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DRAFT
SOMERSET BOARD OF EDUCATION
REGULAR MEETING
September 15, 2014

Board President Brian Moulton called the meeting to order at 7:00 p.m. Roll Call was taken. Board members present were Brian Moulton, Robert Gunther, Mike Connor and Tammie Wishard. Absent were Tom Walters, Marie Colbeth and Kelly Ott.

Connor moved, with second by Gunther, to approve the agenda as presented. Motion carried.

Groups or Individuals Wishing to Be Heard: President Moulton read the rules for this portion of the meeting. Lorri Baillargeon shared that the beginning of the school year was very intense with much information that had to go out to all staff. She stated it was nice that the administrative team met with all staff members, this was very helpful and she hopes it can continue.

Positive Recognition: New staff members were recognized during the Positive Recognition portion of the meeting. New Staff: Laura Bambach; Short Term Special Education Aide, Stephanie Briggs; Middle School Special Education Instructor, Paige Charland; Special Education Aide, Abby Christensen; K-12 Physical Education, Melisa Erwin; High School English Instructor, Erin Hoff; Title 1 K-4 Reading Instructor, Linda Hoff; Special Education Support Staff, Jennifer Jahner; Elementary School Office Aide, Christopher Kamrath; Elementary Principal, Gail Kerr; Junior Kindergarten Instructor, Nicole Leslie; Special Education Support Staff, Eric Possehl; 7-12 Band Instructor, Kristin Siskow; High School Social Studies, Catherine Skramstad; Special Education Support Staff, Billie Jo Stephens; Elementary Special Education Instructor, Melissa Swanson; ELL Support Staff, Kay Vater; Elementary Gifted/ Talented and Art Instructor, John Walsh; Director of Programs. Each staff member that was in attendance introduced themselves with a brief background. Moulton welcomed the new staff and thanked them for coming.

Board members recognized 2014-2015 Compass Award Recipients: Julie Fretz; Elementary School Guidance Counselor, Damon Barta; Middle School Science Instructor, Jen Sutton; High School Business Education Instructor. Superintendent Rosburg explained the importance and significance of the Compass Award. President Moulton and other members of the board then presented each recipient with a certificate and compass and thanked them each for their hard work and dedication to the district.

Board Members recognized Damon Barta; Middle School Science Instructor for his participation in TWIST. Middle School Principal Sara Eichten explained that Mr. Barta had spent six weeks at 3M this summer on the TWIST (Teachers Working in Science and Technology) program. Mr. Barta shared that his experience there was wonderful and that it is important for students to learn to be problem solvers. He hopes other teachers are able to be a part of this as well. From his experience at 3M and his work on his invention Mr. Barta will now be recognized on a patent.

President Moulton also recognized John Siggins, Student Council Rep to the School Board for the 2014-2015 school year.

Meeting was recessed at 7:16 p.m. for refreshments; meeting was reconvened at 7:33 p.m.

Wishard moved, with second by Connor to approve the Consent Agenda:

- A. Approve Minutes of the Regular Session of August 18, 2014
- B. Approve Minutes of the Annual Meeting of September 8, 2014
- C. Approve Payment of August/ September Board Bills
- D. Approve Resignation of Lori Maypark as Special Education Aide
- E. Approve Resignation of Nathan McNaughton, Special Education Aide/ Driver
- F. Approve Resignation of Mindy Schupp, Middle School; Special Education Instructor
- G. Approve Resignation of Angie Sporleder, Elementary School Special Education Aide
- H. Approve Resignation of Rebekah Meuers, Special Education Driver/ Aide
- I. Approve Hiring of Paige Charland, High School Special Education Aide

- J. Approve Hiring of Linda Hoff, Special Education Driver/ Aide
- K. Approve Hiring of Jennifer Jahner, Elementary School Office Aide
- L. Approve 2014-2015 Fall and Winter Coaching Assignments
- M. Approve Open Enrollment Out of the Somerset School District to New Richmond
- N. Approve Open Enrollment Out of the Somerset School District to McFarland School District

Motion carried unanimously

Discussion

Superintendent Report: Superintendent Randy Rosburg provided an enrollment summary and indicated enrollment is at 1,592. The official numbers will be known on the third Friday count in September. The committee meetings for October will take place on October 6, 2014. The October Board Meeting will be held on October 27, 2014. The date is pushed out a week in October. This will allow Director of Business Services and Operations, Dave Gerberding to work on the budget. Rosburg provided updates on the IT work that is being done collaboratively between RMM and the IT department. Rosburg also provided updates on the roof project as well as other building updates.

Board Report: *CESA Update:* Walters was absent.

Directors and Principals Report: Middle School Principal Sara Eichten invited all those at the meeting to be part of the perfect attendance luncheons that are held at the middle school. Eichten also spoke on the topic of Educator Effectiveness and the six standards as well as SLO. She addressed the pilot that took place at the middle school last year and what the biggest impact teachers could have on the students. Support seminars will be held after school for the staff that would like to work further on this.

Student Council Report: John Siggins introduced himself and shared that both he and Nicole Tetzlaff will take turns attending the board meetings for the 2014-15 school year. Siggins spoke of the upcoming homecoming activities, the first annual tailgate party as well as the other activities going on at the high school. He also shared that students are getting used to the six period day, seniors have met with Jostens and the students at the high school will hold fundraising activities throughout the school year.

ACTION

Human Resources Committee:

Wishard moved, with second by Gunther to Approve Updates to the 2014-2015 Handbook. The updates are only regarding the opt out language. Wishard spoke of the discussion that took place on the opt out and that a survey was conducted as to what people would do without the opt out options. Without the option it would cost the school district more. Gunther asked Gerberding if it would make sense to have some groups to have fixed rate and some being variable. Gerberding explained that the change proposed to this language is to establish a fixed contribution amount rather than an amount based on the actual premium cost of single health insurance. Rosburg explained the survey and there were about 80 that responded, of the 80, 70 voted to keep the opt out. Coming out of committee the thought was to not eliminate the opt out piece. Baillargeon asked about a life changing event, what if staff took opt out and then had life changing event. Gunther responded that is the risk a staff member would take. The opt out money would then pay for their insurance. Rosburg explained staff would get the same amount, staff can go from one to the other, the dollar amounts would be pro-rated. Rosburg stated this language has been the same for many years. Baillargeon asked what happens if the opt out is a fixed amount. Her concern is that the insurance would cost more. Gerberding explained the HSA portion is pro-rated, not the premium.

Motion Failed unanimously.

Teaching and Learning Committee:

Wishard moved with second by Gunther to Approve Adding a Second High School Drama. Wishard spoke of the Teaching and Learning Committee and the compelling information that was shared by Becky Olson, High School Art Instructor and Drama Director. Wishard stated the drama production always gets rave reviews, is well attended and is positive experience for all those involved. Connor said this a great chance to provide the community with another production and provide the community with more arts. Moulton and Gunther also agreed and shared it is a great experience for the students. Motion Passed Unanimously.

Wishard moved to Add Robotics as a High School Activity with second by Moulton. Wishard spoke of the Teaching and Learning Committee and that Eric Olson presented and gave background on Robotics. Wishard added this will be very beneficial to the students. Gunther asked for clarification on the meet schedule and whether there will be meets added to Western Wisconsin. Eric Olson said it is slowly moving this way and hopefully it will catch on here as many now are in Appleton, WI. Connor added this is a win-win and fits with the strategic plan. Gunther added that he appreciated the grant that Mr. Olson received for Robotics last year. Motion Passed Unanimously.

Wishard moved with second by Connor to Approve Athletic Trainer Contract for 2014-2015. Athletic Director, John Walsh spoke on the need for having a trainer on the sidelines. Westfields has stepped up to help with the needs of the school and shared that it fits within the budget. Gunther asked if there would be services available at away events. Walsh stated there will be an independent trainer that will be attending the Durand and New Richmond away football games. Somerset will also bank on the use of the trainers that are at the hosting school. He has seen the use of the hosting school trainer and was pleased with how quickly they responded. Walsh also shared there is an EMT, ambulance service and a doctor, all volunteers, at the games. Gunther thanked Walsh for all his hard work on this. Motion Passed Unanimously.

Gunther moved, with second by Wishard to adjourn at 8:14 p.m.

Brian Moulton, President

Tammie Wishard, Board Clerk

DRAFT
SCHOOL DISTRICT OF SOMERSET
BOARD OF EDUCATION EXECUTIVE SESSION
MONDAY, SEPTEMBER 22, 2014
Learning Center Conference Room

MINUTES

Board President Brian Moulton called the meeting to order at 7:00 p.m. Present were board members Marie Colbeth, Mike Connor, Bob Gunther, Brian Moulton, Kelly Ott and Tammie Wishard. Also present were Superintendent Randy Rosburg, Amy Arnold and Amanda Balsalmo. Absent was Tom Walters.

Wishard moved with second by Connor to Approve Open Enrollment Exception Applications. Motion passed unanimously.

Colbeth moved, with second by Gunther, to Move to Executive Session of the Board pursuant to WI Statute 19.85(1) (c) and (f) for preliminary consideration of a specific employment matter which, if discussed in public, could have an adverse impact on the reputation of those involved. Upon roll call vote, all members voted, "yes" to move into Executive Session. Discussion ensued pertaining to a specific employment matter.

Ott moved, with second by Connor to move out of Executive Session. Upon roll call vote, all members voted, "yes" to move out of Executive Session.

Gunther moved, with second by Ott to adjourn at 9:15 p.m. Motion carried.

Brian Moulton, President

Tamara Wishard, Board Clerk

DRAFT
SCHOOL DISTRICT OF SOMERSET
BOARD OF EDUCATION EXECUTIVE SESSION
MONDAY, SEPTEMBER 29, 2014
Learning Center Conference Room

MINUTES

Board President Brian Moulton called the meeting to order at 6:00 p.m. Present were board members Marie Colbeth, Bob Gunther, Brian Moulton, Kelly Ott and Tammie Wishard and Tom Walters. Also present was Superintendent Randy Rosburg. Absent was Mike Connor.

Ott moved with second by Wishard to Approve an Open Enrollment Exception Application. Motion passed unanimously.

Ott moved, with second by Walters, to Move to Executive Session of the Board pursuant to WI Statute 19.85(1) (c) for preliminary consideration of a specific employment matter which, if discussed in public, could have an adverse impact on the reputation of those involved.

Upon roll call vote, all members voted, "yes" to move into Executive Session. Discussion ensued pertaining to a specific employment matter.

Gunther moved, with second by Ott to move out of Executive Session. Upon roll call vote, all members voted, "yes" to move out of Executive Session.

Walters moved, with second by Ott to adjourn at 8:45 p.m. Motion carried.

Brian Moulton, President

Tamara Wishard, Board Clerk

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**DRAFT
SCHOOL DISTRICT OF SOMERSET
BOARD OF EDUCATION
SPECIAL SESSION
MONDAY, OCTOBER 6, 2014
6:15 PM
Learning Center Conference Room**

Board President Brian Moulton called the meeting to order at 6:15 p.m.

Roll Call was taken. Present were Brian Moulton, Bob Gunther, Tammie Wishard and Mike Connor, Marie Colbeth, Kelly Ott and Tom Walters. Also present were Trish Sheridan, Shannon Donnelly, Sara Eichten, Chris Moore, Chris Kamrath, Dave Gerberding, Lorri Baillargeon, Kathy Brakke, Jenna Evenson, Cory Lindenberg and Superintendent Randy Rosburg.

Ott moved, with second by Connor to Approve Hiring Jamie Gingras as Special Education Aide. Motion passed unanimously.

Colbeth moved, with second by Ott to Approve Hiring Nancy Klaas as a Long-Term Sub for the 2014-2015 School year as the Middle School EBD Teacher. Motion passed unanimously.

Review State Report Card Data: The District Accountability Report Card overall score was 70.1. This score falls into the upper end of the Meets Expectation Rating. Across the priority areas, Somerset as a district is at or slightly above all State Scores.

District reading achievement as well as closing gaps in both reading and math are areas where we are above the state average. The District's Closing Gaps score, although a deficit area at the HS level, exceeds the state score by 3.6 points. The score in the priority area of On-Track and Postsecondary Readiness also places Somerset 3 points above the state score.

Math Growth is an area that we have identified as deficit scoring 5.8 points below the state score. We are addressing the deficit in multiple ways: We have piloted and are now using a new resource for the 2014-15 school year to increase rigor and guide instructional strategies, we are examining our instruction practices, and are progress monitoring student math achievement.

We have seen a steady increase in reading proficiency as reported by the WKCE growing from 35.5% to 41.3% since 2009 compared to the state average of 36.7%. Our math proficiency has also grown from 42.2% to 46.6% but falls 2.2 points below the 2013-14 state average.

Discussion and results on overall analysis, student achievement, student growth, on-track and post-secondary readiness and closing gaps were presented for the elementary, middle and high school as well as a special education/ EL analysis.

The overall analysis for the Elementary School shows that the elementary school report card score for the 2013-2014 school year was a 70.6, which is in the Meets Expectations category. This represents a drop from the 72.4 the school received in 2012-2013, though the school was still in the Meets Expectations category. This score is a combination of data sources. Clarification was provided as to what the score in each category means and where that compares to last year and to the score last year. Explanation was also given as to what is being done to address each area. The overall analysis for the Middle School shows that the middle school overall accountability score and rating was a 69.9 for 2013-2014. This rating Meets Expectations and is a 0.6 increase from the 2012-13 school year. We saw overall strengths in reading achievement and growth and closing gaps in both reading and math. Our overall area for growth is in math achievement and growth. The score is a combination of multiple data sources. What follows is a breakdown for each

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of the areas in the middle school as well as what we are doing to address them. Clarification was provided as to what the score in each category means and where that compares to last year and to the score last year. Explanation was also given as to what is being done to address each area.

The analysis for the High School consisted of the closing gaps topic. It shows that overall, the closing gaps score went down 6.4 points and we scored 10.7 points below the state average. Our reading achievement gaps score went down 19.7 points and we are 5.5 points below the state average. Our math gaps score went 20.8 points and we scored 6.3 points below the state average. In looking at the data, the state used three possible areas to calculate the closing of the gaps report card. In the past the high school has not had the required number of students in any of the groups, causing the groups to be combined into one 'supergroup'. This year the high school had the required number of students in one of the group so the closing of the gaps was calculated using just one group.

The Special Education/ EL analysis shows that the Special Education staff has a strong focus to "scrap the gap!" We continue to increase the amount of teachers participating in co-teaching across the district. This allows a greater opportunity for special education students to receive their core instruction in the general education setting from a content expert.

In addition, we are giving our special education students greater overall exposure to grade level standards and have a high expectation for all of our students with IEP's to master those standards. Staff has dramatically decreased the amount of "pull-out" classes across the district. Parents, and students, are reporting that while they were hesitant about this shift at first, they have been shocked at what these students truly do know and are able to do in the general education classroom.

The vast majority of students in special education are working through the general education curriculum as we have went away from providing these students an alternative curriculum. The alternative materials we have used in the past do not align with Common Core and do not adequately prepare students to be successful on state tests.

For our EL (English Learner) students, we continue to provide staff with support, resources, and professional development as to how to best meet the needs of EL students in their classrooms. We have discussions regarding how to remove potential barriers to their success and how to keep their families engaged and involved in their child's education. In addition, we have increased the use of technology with many of our EL students to increase student engagement, assist in translation of materials and directions, as another mode of differentiation, and to promote the process of language acquisition in a relevant and meaningful way.

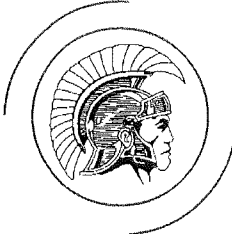
Review Data Sources for Improved Student Achievement: Different data options were discussed as sources for improved student achievement. Currently being reviewed is the binder from Mahtomedi, MN as a possible option. All school board members have been given the information to review, it will then go to the administrative team for their review.

Ott moved, with second by Walters to adjourn at 7:16 p.m. Motion carried unanimously.

Brian Moulton, President

Tammie Wishard, Clerk

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Somerset Elementary School

P.O. Box 100 ▪ Somerset, Wisconsin 54025
Dr. Christopher Kamrath, Principal ▪ 715-247-3311 ▪ FAX: 715-247-3327 ▪ ckamrath@somerset.k12.wi.us

District
Administrator
Randal M. Rosburg
715-247-3313
FAX: 715-247-5588

October 17th, 2014

To: Randy Rosburg

From: Chris Kamrath

High School
Principal
Chris Moore
715-247-3355
FAX: 715-247-3864

RE: Elementary Maintenance Recommendation

Middle School
Principal
Sara Eichten
715-247-4400
FAX: 715-247-4437

There were 7 applicants for the Elementary Maintenance position. Three applicants were selected to be interviewed based on strong letters of recommendation and experience. A panel of three staff members interviewed the candidates on Monday, October 13th for approximately forty-five minutes each. The panel consisted of myself along with George Leopold and John Walsh.

After interviewing the three candidates, the team selected Bill Roll for the position. We completed the reference checks of all three of Bill's references. References stated that Bill "has a passion for what he does" and he is a fast learner.

I recommend adding Bill Roll to our staff.

Director of
Curriculum,
Instruction, &
Assessment
Trisha Sheridan
715-247-3313
FAX: 715-247-5588

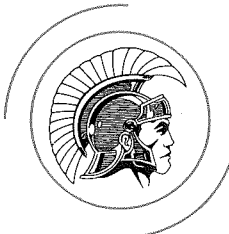
Director of
Business Services &
Operations
David Gerberding
715-247-3313
FAX: 715-247-5588

Director of
Pupil Services
Shannon Donnelly
715-247-4400
FAX: 715-247-4437

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ENC 6



Somerset School District ▪ P.O. Box 100 ▪ Somerset, Wisconsin 54025

Shannon Donnelly, Director of Pupil Services ▪ 715-247-4400 ▪ FAX: 715-247-4437 ▪ sdonnelly@somerset.k12.wi.us

District
Administrator
Randal M. Rosburg
715-247-3313
FAX: 715-247-5588

October 17, 2014

Mr. Rosburg,

High School
Principal
Chris Moore
715-247-3355
FAX: 715-247-3864

Somerset School District has recently witnessed a significant increase in the amount of students that are requiring Occupational Therapy services as a part of their Individualized Education Plan (IEP). Many of these students are those that have moved into the District over the course of the last 6-12 months. Within the last year, we have dismissed over 15 students, and continue to give staff tools/tips/strategies to help decrease the amount of OT referrals in the District. Even with these efforts, as of October 17, 2014, we have 55 students that receive OT services. The majority of students receive direct therapy services, some are served outside the District (home, daycares, etc.), and some receive consultation/indirect services. Lisa Haverly currently works a .50 FTE and Kristen Roll currently works a .45 FTE which is proving to not be enough time to effectively meet the needs of all our students, attend required IEP meetings, make home and daycare visits, factor in travel time, attend building problem-solving meetings, and complete the necessary IEP/progress monitoring/Medicaid billing paperwork.

Middle School
Principal
Sara Eichten
715-247-4400
FAX: 715-247-4437

Elementary School
Principal
Chris Kamrath
715-247-3311
FAX: 715-247-3327

As a result, I am proposing that we increase Lisa Haverly's FTE to .60 and post for a Certified Occupational Therapy Assistant (COTA) position that would work in the District 2 days per week.

For your reference, DPI recommends 1 full time therapist for every 25-30 students. Given the data listed above, and our current level of need, Lisa's increase and the addition of a COTA would more closely align our service delivery with DPI best practice guidelines.

Director of
Curriculum,
Instruction, &
Assessment
Trisha Sheridan
715-247-3313
FAX: 715-247-5588

Thank you for considering my request.

Sincerely,

Shannon Donnelly

Director of
Business Services &
Operations
David Gerberding
715-247-3313
FAX: 715-247-5588

ENC 7

From: Sharon Kroll
Sent: Tuesday, October 21, 2014 12:14 PM
To: Sara Eichten
Subject: retire

October 21, 2014

Sara,

I am sending you this email today to let you know that I am terminating my employment as the Middle School Office Aide as of December 23, 2014. My husband and I have talked about this and family is a big part of my decision.

Thank you for your time.

Sharon Kroll

ENC 8

**DRAFT
SCHOOL DISTRICT OF SOMERSET
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING*
DISTRICT OFFICE
MONDAY, OCTOBER 6, 2014
7:30 P.M.**

MINUTES

Chair Tom Walters called the meeting to order at 7:20 p.m.

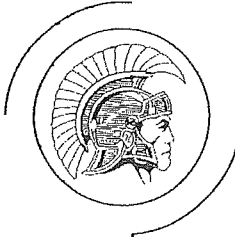
Roll Call was taken. Present were committee members Tom Walters, Bob Gunther and Kelly Ott. Also present were Brian Moulton, Marie Colbeth, Chris Kamrath, Lorri Baillargeon, Kathy Brakke, Cory Lindenberg, Jenna Evenson and Superintendent Randy Rosburg.

Review 3-Year Capital Maintenance Project List: The list of capital projects is typically reviewed and reprioritized on a twice annual basis by building staff and administrators. The group includes, building principals, district activities director, district maintenance supervisor, Dave Gerberding and Superintendent Randy Rosburg. The list of district projects, their priority, cost and the opinions of district personnel were discussed. Also included in the discussion were the cost estimates (if available), funding sources, and possible referenda projects. The cost estimates are still being sought for some projects. Projects or items on the list are typically included if the minimum cost is at least \$3,000.00 and the nature of the project suggests that it be funded other than through the building maintenance or building office budget. Some projects on the list have been prioritized with a building budget as the funding source and the plan is that these projects will be completed and/or removed from the list at the next prioritization meeting.

Topics for Future Agendas: Maintenance tickets.

Ott moved, with second by Gunther, to adjourn the meeting at 7:55p.m. Motion carried.

*A quorum of the Board of Education may be in attendance.



Somerset School District • P.O. Box 100 • Somerset, Wisconsin 54025

David Gerberding, Director of Business Services & Operations • 715-247-3313 • FAX: 715-247-5588 • dgerberding@somerset.k12.wi

District
Administrator
Randal Rosburg
715-247-3313
FAX: 715-247-5588

Date: October 6, 2014

To: Facilities Committee and BOE

From: Dave

Re: Facilities Committee Mtg Agenda Items

Attached: Capital Project Prioritization document

High School
Principal
Chris Moore
715-247-3355
FAX: 715-247-3864

The agenda for the Facilities Committee meeting has one item, the review of the 3-year capital maintenance project list.

Middle School
Principal
Sara Eichten
715-247-4400
FAX: 715-247-4437

Review of the Three Year Capital Maintenance Project List: The list of capital projects is typically reviewed and reprioritized on a twice annual basis by building staff and administrators. This group includes each of the building principals, the district activities director and the district maintenance supervisor, along with me and Randy.

Elementary School
Principal
Dr. Christopher
Kamrath
715-247-3311
FAX: 715-247-3327

Attached is the updated list of district projects, sorted according to greatest priority in the opinions of the principals, AD and maintenance supervisor. Also included in the list are cost estimates, if available, and funding sources, which vary from building budgets to the district capital projects budget, to fund 80 funds and possible future referenda projects.

Director of
Curriculum,
Instruction, &
Assessment
Trisha Sheridan
715-247-3313
FAX: 715-247-5588

Cost estimates are still being sought for some projects. Projects or items on this list are typically included if the minimum cost is at least \$3,000 and the nature of the project suggests that it be funded other than through the building maintenance or building office budget. Some projects on the list have been prioritized with a building budget as the funding source and the plan is that these projects will be completed and/or removed from the list at the next prioritization meeting. (Informational)

Director of
Pupil Services
Shannon Donnelly
715-247-4400
FAX: 715-247-4437

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| PRIORITY | SOURCE/PROJECT | Est | 2014-15 | 2015-16 | 2016-17 | Future | Funding Source(s) | Notes: |
|----------|---|-----|-----------|---------|-----------|--------|--------------------------|--|
| 1 | New used van | Est | \$24,000 | | | | District operating funds | \$20-24K est, Jan 2014 |
| 1 | Split MS gym curtain | Est | \$6,000 | | | | Athletic groups/Fund 80 | AEI quote Dec 2013 |
| 1 | HS Keying/Cores/Hardware | Est | \$14,680 | | | | Building Budget | Stanley Estimate (5-20-14) |
| 1 | MS Girls Locker Room | Est | \$30,000 | | | | Building Budgets | 2013 estimate; Boys is ok |
| 1 | ES/MS/HS Sidewalk Repairs | Est | \$5,000 | | | | Capital Projects Bgt | Quote from Fisher Tracks (6-24-13) |
| 1 | Playground Mulch for ES | Est | \$106,496 | | | | MS/Dist budgets | Old and deteriorated; t&m |
| 1 | Ladder for ES roof access | Est | | | | | MS/Dist budgets | Heavily used door during recess; t&m |
| 1 | Ladder or door through air handler wall for HS roof | Est | | | | | | |
| 1 | Track Surface (including Removal/Disposal) | Est | | | | | | |
| 1 | MS Replace insulation around duct work on roof | Est | | | | | | |
| 1 | MS Landscaping and Playground/Entry 13 - erosion | Est | | | | | | |
| 1 | MS carpeting | Est | \$5,000 | | | | | |
| 1 | MS classroom furniture | Est | \$4,000 | | | | | |
| 2 | HS entrance #1 revision | Est | \$? | | | | | |
| 2 | HS entrance #1 concrete sidewalk | Est | \$? | | | | | |
| 3 | Electronic display sign for campus entrance | Est | | | \$25,000 | | | Req by BOE, est from neighbor SD in '14 |
| 3 | District Additional Cameras | Est | | | | | | \$800-\$1400 each per RS Jan 2014 |
| 5 | Used pick up truck | Est | \$7,000 | | | | | |
| 5 | Soccer Field Lights | Est | | | \$115,000 | | | Quote from Musko Lighting (2013) |
| 5 | MS Commons Floor/Tile Replacement | Est | | | \$? | | MS Budget | |
| 5 | HS Painted Gym | Est | | | \$77,000 | | HS Budget | Village shelter/warming hut cost |
| 5 | Soccer Concession Stand/Restroom/Shelter | Est | | | \$60,498 | | HS Lot quote only | Quote from B&B 5-13-14, \$900per fixture |
| FR* | Retro-fit District parking lot lights to LEDs | Est | | | | | | Drive on N side of building w gate |
| FR | MS Parking/Turnaround | Est | | | | | | Belisle (1-8-14), grading \$7K of total |
| FR | MS Walking Path Water Redirection | Est | | | \$12,675 | | | |
| FR | MS Sewer Pipes | Est | | | | | | |
| FR* | Exterior walls recaulk seam work MS | Est | | | | | | |
| FR* | Exterior walls recaulk seam work HS | Est | | | | | | |
| FR* | MS commons window replacement or sealing | Est | | | | | | |
| FR* | ES Roof | Est | | | | | | |
| FR* | MS Roof | Est | | | | | | |
| FR | MS Garage Mezzanine | Est | | | | | | |
| FR | ES Expanded Parking | Est | | | | | | |
| FR | District Performing Arts Center | Est | | | | | | |
| FR | Tennis Courts (8 courts & fencing) | Est | | | \$250,000 | | | |
| FR* | Solar Heated Hot Water | Est | | | \$400,000 | | | |

X COMPLETED
 P IN PROGRESS
 1 NECESSARY or CRITICAL
 2 WANT TO IMPLEMENT
 3 DESIRABLE: Evaluate
 4/5 DESIRABLE: Lower Priority
 FR FUTURE REFERENDUM (FR* - Energy Eff)

\$355K per NC Insulation (2014)

Note
 \$115,000 →

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Student Enrollment by Grade 2013-14

| Grade | # Sections (2013-14) | Average Class Size (2013-14) | 8/13/13 Enrollment | 9/9/2013 Enrollment | 10/17/13 Enrollment | 11/6/13 Enrollment | 12/5/2013 Enrollment | 1/8/2014 Enrollment | 2/5/2014 Enrollment | 3/5/2014 Enrollment | 4/9/2014 Enrollment | 5/7/2014 Enrollment | 6/11/2014 Enrollment | 7/14/2014 Enrollment | Current Enrollment By School Building |
|-------------------------|----------------------|------------------------------|--------------------|---------------------|---------------------|--------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------------------------|
| E/C | 0 | 6 | 8 | 9 | 15 | 15 | 17 | 17 | 18 | 19 | 22 | 22 | 21 | 3 | 3 |
| JK | 4(AM/PM) | 21 | 72 | 80 | 83 | 83 | 83 | 83 | 83 | 83 | 84 | 84 | 84 | 88 | Learning Center Enrollment |
| K | 6 | 20 | 116 | 121 | 122 | 122 | 124 | 123 | 123 | 122 | 124 | 124 | 124 | 86 | Elementary Enrollment: (Cap = 625) |
| 1 | 5 | 19 | 99 | 98 | 96 | 94 | 92 | 93 | 93 | 92 | 94 | 94 | 92 | 125 | Middle Enrollment: (Cap = 480) |
| 2 | 5 | 23 | 113 | 116 | 113 | 113 | 113 | 112 | 112 | 112 | 112 | 112 | 111 | 92 | High Enrollment: (Cap = 400) |
| 3 | 5 | 23 | 114 | 115 | 115 | 116 | 116 | 116 | 115 | 115 | 115 | 115 | 113 | 112 | Total Enrollment |
| 4 | 5 | 23 | 117 | 117 | 117 | 117 | 115 | 115 | 115 | 115 | 115 | 115 | 115 | 110 | |
| 5 | 5 | 24 | 124 | 123 | 122 | 121 | 120 | 120 | 120 | 120 | 119 | 119 | 120 | 116 | |
| 6 | 4 | 24 | 103 | 97 | 96 | 97 | 97 | 96 | 94 | 93 | 93 | 93 | 93 | 121 | |
| 7 | 4 | 24 | 100 | 97 | 98 | 98 | 98 | 98 | 99 | 99 | 101 | 102 | 101 | 93 | |
| 8 | 6 | 23 | 136 | 135 | 135 | 137 | 135 | 135 | 135 | 135 | 134 | 133 | 133 | 101 | |
| 9 | 6 | 23 | 137 | 137 | 137 | 137 | 137 | 135 | 135 | 135 | 134 | 133 | 133 | 140 | |
| 10 | 5 | 23 | 114 | 115 | 115 | 116 | 117 | 117 | 118 | 118 | 116 | 117 | 116 | 133 | |
| 11 | 4 | 29 | 121 | 119 | 117 | 117 | 117 | 117 | 116 | 116 | 116 | 116 | 116 | 114 | |
| 12 | 5 | 23 | 119 | 119 | 117 | 118 | 116 | 116 | 116 | 116 | 116 | 116 | 116 | 117 | |
| Transition | | | 1 | 4 | 5 | 5 | 5 | 5 | 4 | 4 | 4 | 5 | 4 | 0 | |
| Total Enrollment | | | 1599 | 1602 | 1603 | 1606 | 1602 | 1598 | 1596 | 1594 | 1599 | 1600 | 1592 | 1551 | |

Student Enrollment by Grade 2014-15

| Grade | # Sections (2014-15) | Average Class Size (2014-15) | 8/8/14 Enrollment | 9/5/14 Enrollment | 10/7/14 Enrollment | 11/6/14 Enrollment | 12/5/14 Enrollment | 1/8/15 Enrollment | 2/5/15 Enrollment | 3/5/15 Enrollment | 4/9/15 Enrollment | 5/7/15 Enrollment | 6/11/15 Enrollment | 7/14/15 Enrollment | Current Enrollment By School Building |
|-------------------------|----------------------|------------------------------|-------------------|-------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|---------------------------------------|
| E/C | 0 | 0 | 7 | 9 | 8 | | | | | | | | | | 3 |
| JK | 3(AM) 2(PM) | 21(AM) 22(PM) | 98 | 107 | 108 | | | | | | | | | | 88 |
| K | 5 | 19 | 87 | 96 | 94 | | | | | | | | | | 86 |
| 1 | 6 | 20 | 127 | 120 | 121 | | | | | | | | | | 124 |
| 2 | 5 | 18 | 90 | 93 | 92 | | | | | | | | | | 124 |
| 3 | 5 | 22 | 112 | 111 | 112 | | | | | | | | | | 94 |
| 4 | 5 | 23 | 114 | 116 | 117 | | | | | | | | | | 112 |
| 5 | 5 | 24 | 117 | 118 | 117 | | | | | | | | | | 115 |
| 6 | 5 | 24 | 123 | 120 | 120 | | | | | | | | | | 115 |
| 7 | 4 | 25 | 98 | 99 | 99 | | | | | | | | | | 119 |
| 8 | 5 | 20 | 101 | 100 | 100 | | | | | | | | | | 120 |
| 9 | 5 | 28 | 141 | 138 | 137 | | | | | | | | | | 94 |
| 10 | 5 | 27 | 133 | 131 | 131 | | | | | | | | | | 93 |
| 11 | 4 | 28 | 112 | 112 | 112 | | | | | | | | | | 101 |
| 12 | 4 | 28 | 117 | 117 | 118 | | | | | | | | | | 101 |
| Transition | 1 | 3 | 4 | 5 | 5 | | | | | | | | | | 140 |
| Total Enrollment | | | 1591 | 1592 | 1591 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1591 |

**School Board Meeting
October 2014**

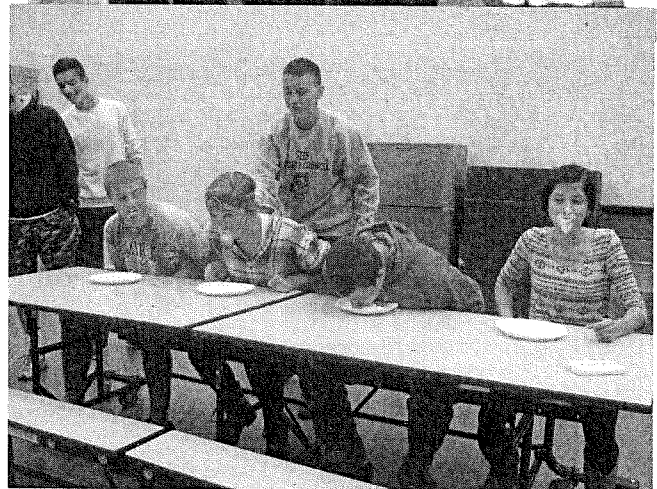
Homecoming week was another great, successful, positive week at Somerset High School. We had great participation in our dress up days, the sports teams were all represented and the student body was well-represented at extra-curricular school events throughout the week. Our newest tradition was the Tailgate Party which, despite the weather, had great turnout and we raised enough money to be able to continue the tradition and build and grow on it for next year. A huge thank you to those that donated! All of the funds will be put directly towards next year's Tailgate Party!

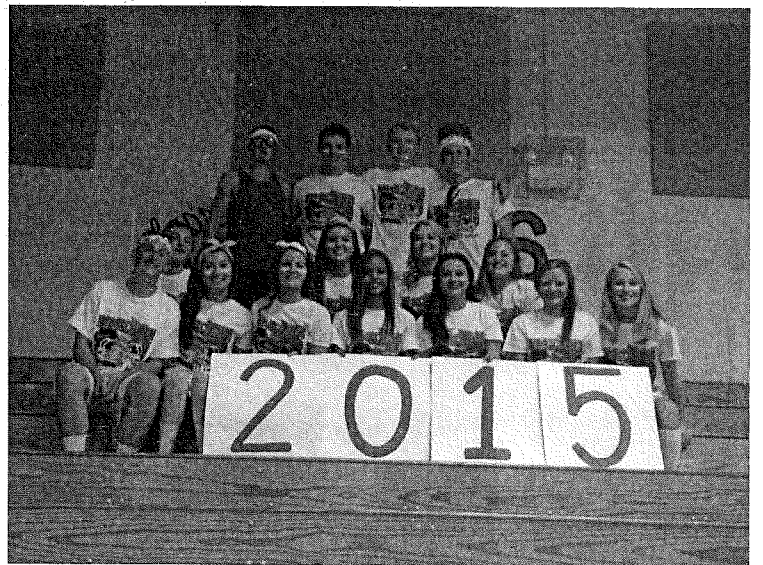
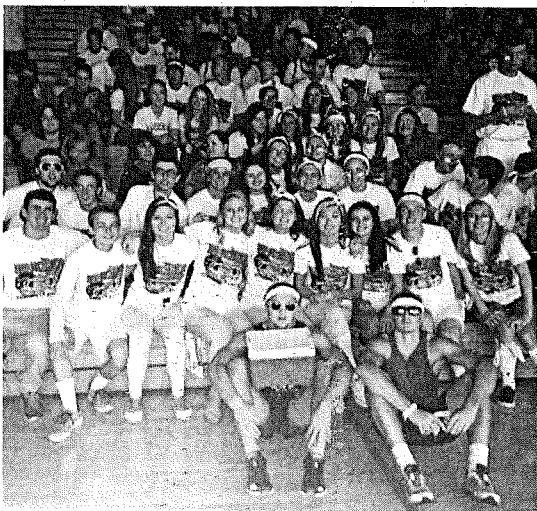
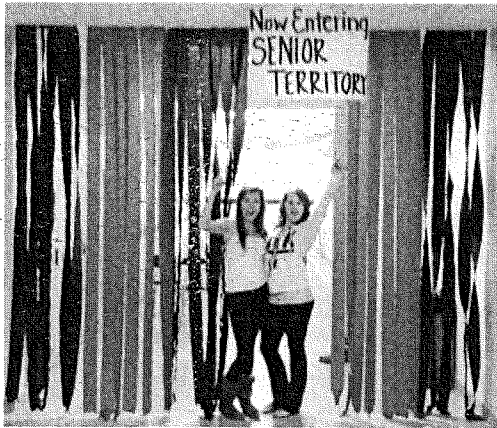
Our court members did a great job of representing the study body. Our victory king and queen were Reed Baillargeon and Kendrah Wink . The Homecoming king and queen were Max Praschak and Rachel Plourde. Homecoming Court is voted on by seniors. All seniors that are in good academic standing and were not on prom court are eligible for court. All students vote for king and queen. Victory king and queen is voted on by Varsity Fall athletes. All fall senior varsity athletes are eligible.

Pictures of various Pep Fest activities are attached!

We really appreciate the New Richmond News and the pictures they captured of the week's festivities.

In addition to Homecoming, seniors have been busy with college applications. Freshmen and sophomores have been doing their testing, and juniors are prepping for the ACT. It is a very busy time for everyone.





| English Language Learner Numbers 14-15 | Jun-14 | Jul-14 | Aug-14 | Sep-14 | Oct-14 | | | | |
|--|--------|--------|---------|---------|--------|--|--|--|--|
| Total District Enrollment | 1595 | 1548 | 1581 | 1592 | 1591 | | | | |
| Total ELL - Learning Center | 0 | 0 | 1 | 1 | 1 | | | | |
| Total ELL - Elementary | 6 | 6 | 8 | 7 | 7 | | | | |
| Total ELL - Middle | 10 | 10 | 12 | 12 | 12 | | | | |
| Total ELL - High | 10 | 6 | 6 | 9 | 9 | | | | |
| Total ELL Enrollment | 26 | 22 | 27 | 26 | 28 | | | | |
| Primary Language (when provided) | | | | | | | | | |
| Spanish | 15 | 15 | 20 | 20 | 20 | | | | |
| Chinese | 0 | 0 | 0 | 0 | 0 | | | | |
| Tagalog (Philippino) | 0 | 0 | 0 | 0 | 0 | | | | |
| English/Hmong | 2 | 2 | 2 | 2 | 2 | | | | |
| English/Russian | 0 | 0 | 0 | 0 | 0 | | | | |
| English/Spanish | 4 | 4 | 4 | 4 | 4 | | | | |
| English/Chinese | 0 | 0 | 0 | 0 | 0 | | | | |
| Eng/Lebanese | 1 | 1 | 1 | 0 | 0 | | | | |
| Ukrainian | 1 | 1 | 1 | 1 | 1 | | | | |
| Special Education/ELL Students | 4 | 3 | 4 | 4 | 4 | | | | |
| Graduates | 4 | | | | | | | | |
| Receiving Services | 7 | 8 | 8 | 8 | 11 | | | | |
| | | | 5 more? | 5 more? | | | | | |

| Special Education Numbers by building 14-15 | Jun-14 | Jul-14 | Aug-14 | Sep-14 | Oct-14 | | | | | |
|--|---------------|---------------|---------------|---------------|---------------|--|--|--|--|--|
| Total District Enrollment | 1595 | 1548 | 1581 | 1592 | 1591 | | | | | |
| Total Sped Students - Learning Ctr | 28 | 18 | 17 | 18 | 20 | | | | | |
| Total Sped Students - Elementary | 84 | 75 | 74 | 72 | 75 | | | | | |
| Total Sped Students - Middle | 57 | 61 | 62 | 65 | 65 | | | | | |
| Total Sped Students - High | 75 | 75 | 73 | 69 | 68 | | | | | |
| Total Special Education Enrollment | 244 | 229 | 226 | 224 | 228 | | | | | |
| Special Education Numbers by Disability 14-15 | Jun-14 | Jul-14 | Aug-14 | Sep-14 | Oct-14 | | | | | |
| <i>Autism - A</i> | 29 | 27 | 27 | 27 | 27 | | | | | |
| <i>Cognitively Disabled-CD</i> | 7 | 5 | 5 | 4 | 4 | | | | | |
| <i>Deaf Hard Hearing-DHH</i> | 1 | 1 | 1 | 1 | 1 | | | | | |
| <i>Emotional/Behavioral Disability-EBD</i> | 40 | 38 | 36 | 33 | 31 | | | | | |
| <i>Other Health Impaired-OHI</i> | 49 | 45 | 43 | 44 | 45 | | | | | |
| <i>Orthopedically Impaired-OI</i> | 3 | 3 | 3 | 3 | 3 | | | | | |
| <i>Speech and Language Disability-SL</i> | 33 | 34 | 34 | 34 | 35 | | | | | |
| <i>Severe Developmental Delay-SDD</i> | 13 | 13 | 13 | 12 | 14 | | | | | |
| <i>Specific Learning Disability-SLD</i> | 66 | 61 | 61 | 64 | 66 | | | | | |
| <i>Traumatic Brain Injury-TBI</i> | 1 | 1 | 1 | 1 | 1 | | | | | |
| <i>Visually Impaired-VI</i> | 2 | 1 | 1 | 1 | 1 | | | | | |
| Total Special Education Enrollment | 244 | 229 | 225 | 224 | 228 | | | | | |
| # of Students Placed Outside of Dist | 5 | 1 | 1 | 3 | 4 | | | | | |
| # of Students served at St Annes | 3 | 3 | 3 | 4 | 4 | | | | | |
| Home-schooled or alt location | 1 | 1 | 1 | 0 | 1 | | | | | |
| Graduates | 16 | | | | | | | | | |
| Returning Graduates | | 2 | 2 | 2 | 2 | | | | | |

**District Goal: To Improve Student Achievement and Growth
October, 2014-15**

Use data from common assessments to measure student learning for achievement and growth on state and national standards

- Teachers and principals in all three buildings are currently using local, state, and national assessment data to identify areas where they can work to increase student achievement. Based on this data, Student/School Learning Objectives (SLO) for Educator Effectiveness will be created. More data will be collected from various assessments and classroom observations to ensure that the students are making progress toward meeting the SLO. There will be a formal mid-year check to help with benchmarking the progress.
- Performance Series testing was administered in September at the ES/MS. This data is used to determine where students should be placed for intervention time if they fall below the 25th percentile in reading or math.

Evaluate and refine Response to Intervention (Rtl) models for K-12

- Problem solving team meetings are occurring in all three buildings. The MS/HS are utilizing a shared Google document in order to have multiple eyes on student data and information. (Strategic Plan 2B: 4)
- We are planning to meet as an admin team to further define our vision for Rtl and how the focus can remain on helping fill the gaps students have in their learning. We will also focus on how we can meet the needs of students who have greater learning needs than an initial intervention can provide. (Strategic Plan 2D: 7)

Create life and career skills opportunities to be implemented in 2015-2016

- According to the Strategic Plan (1A: 3, 4, & 5 and 1B: 3, 4, 5, & 6), a program needs to be created to allow students the opportunity to partner with business mentors so that they may be exposed to potential career interests. A committee was formed with teachers, support staff, and the principal to begin planning on how to accomplish this. A proposal was made to the Teaching and Learning Committee in October and is being sent to the board for discussion. In this proposal, there are three pathways in which students can establish these mentorships: Job Shadowing, Work-Experience, and Service Learning.

Clarify and share progress and planning regarding the implementation of the 2011-2016 Strategic Plan

- The Principals' and Directors' Report will be shared with staff following the BOE meeting.
- The admin team will also be developing feedback loops to help us gather data to monitor our progress toward completing our district goals and meeting the requirements of the strategic plan.

DPI Educator Effectiveness(EE)

- PLC's met on Friday, October 3rd to collaborate and work on individual Professional Goal Setting Plans. This included generating a Student Learning Objective, completing a Self-Assessment, and defining a Professional Practice Goal.
- Teams also discussed the student/client surveys and worked on the completion of a Survey Growth Plan.
- An EE Support Seminar was held in addition to the release day for new staff members and those in their summary year. This meeting is scheduled monthly both after school and before school to meet the needs of our teachers and education specialists.

Other News from our Schools

Thank you to the AnnMarie Foundation for the \$4000 grant to support PLTW and STEM activities! We appreciate the continued support from this organization.

On October 30, Rachel's Challenge will be coming to the district to deliver three daytime and one evening community presentation. Rachel's Challenge includes a series of student empowering, educator motivating programs and strategies called the Awaken the Learner Five-step School Improvement Process that equips students and adults to create and sustain safe, caring and supportive learning environments essential for academic achievement. The programs are based on the writings and life of 17 year-old Rachel Scott who was the first student killed at Columbine High School in 1999. Rachel left a legacy of reaching out to those who were different, who were picked on by others, or who were new at her school.

- The schedule is as follows:
 - Elementary School--8:20-9:00 a.m.--Rachel's Elementary
 - High School Gym (7-12)--12:15-1:15 p.m.--Rachel's Challenge
 - High School Gym (5-6)--1:45-2:45 p.m.--Rachel's Story
 - HS MPR--7:00-8:00 p.m.--Rachel's Challenge
- For more information, you can visit:
 - <http://www.rachelschallenge.org/big-picture/about-rachels-challenge/>

Elementary School

- The Elementary School Staff is working through a Reading and Writing Professional Development series. The 2nd staff meeting each month is dedicated to this professional development. On October 15th the staff completed training session #3 in the series.
- The Student Council sponsored a Packer/Viking coin drive on October 2nd. This raised over \$570 for the American Cancer Society.
- Curtis Head performed "The Magic Of Reading" for three shows last week. Two shows were during the school day for all students. The evening family show had approximately 200 people attend.
- Dr. Kamrath attended AWSA's Elementary School Principal Conference on October 16 -17th.
- Zach Stephens was selected as the Elementary School's Staff Member of the Month in September based on a peer's nomination.
- The Elementary School started morning recess from 7:30 - 7:50 am each morning on October 8th.

Middle School

- The 8th grade FACS class held their first bake sale of the year and raised \$307 to be donated to Feed My Starving Children.
- Our MS Staff Member of the Month for October is Deb Cardell. Deb was nominated by a peer for her excellent work as a PLC leader and teacher.

High School

- We had 40 students take the PSAT on October 15. This is the test that allows them to to to qualify to be recognized as a National Merit Scholarship recipient.
- Our October Staff Member of the Month is Erin Formella. Erin was nominated for all the help and

assistance she has provided to one of our new staff members.

- We have finished proctoring the first round of our state assessments. The 9th grade students took the ACT Aspire Assessments during the weeks of October 13 and 20. We look forward to administering the WKCE for Science and Social Studies on October 28 and 29 to the 10th grade students.

Pupil Services

- Shannon took the Middle School staff through the Crisis Prevention Institute (CPI) "Bullying Behaviors" training the morning of our October 3rd professional development day.
- District support staff received a full day of training on October 3rd. Their morning consisted of a presentation by a CESA 11 consultant on the topic of behavioral management/positive strategies for students. In the afternoon, they completed the second half of their CPI "Bullying Behaviors" training.
- Shannon attended the fall State Superintendent's Pupil Services Leadership Conference on October 14-15. She brought back valuable information and resources for staff regarding the new state assessments (ACT, Aspire, Smarter Balanced, Dynamic Learning Maps) and how those assessments impact students with disabilities.
- The District Gifted and Talented program is up and running in all buildings. Jeanne Germain and Kay Vater are excited to take on this new challenge!

Cash Flow Chart for 2014-15 9/30/2014

| Period | Beginning Cash | Taxes & State Aids | Other receipts | Loans & Investments | Total Receipts | Transfers from Investment and LGIP | Available Cash | Payroll | Accounts Payable | Loans and Investments | Total Disbursements | Ending Cash |
|---------------|----------------|--------------------|----------------|---------------------|----------------|------------------------------------|----------------|--------------|------------------|-----------------------|---------------------|--------------|
| CHECKING/LGIP | | | | | | | | | | | | |
| July | 4,393,062.16 | 228,389.43 | 50,487.16 | | 278,876.59 | 1,000,000.00 | 4,671,938.75 | 1,002,397.29 | 663,682.35 | 289,917.12 | 1,955,996.76 | 2,715,941.99 |
| August | 2,715,941.99 | 2,431,800.29 | 30,277.44 | | 2,462,077.73 | 2,122,549.86 | 5,178,019.72 | 848,255.23 | 481,945.16 | | 1,330,200.39 | 3,847,819.33 |
| September | 3,847,819.33 | 1,940,064.05 | 164,660.03 | | 2,104,724.08 | 3,627,765.00 | 5,952,543.41 | 885,540.49 | 2,614,298.74 | | 3,499,839.23 | 2,452,704.18 |
| October | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| November | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| December | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| January | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| February | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| March | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| April | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| May | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| June | 2,452,704.18 | | | | 0.00 | | 2,452,704.18 | | | | 0.00 | 2,452,704.18 |
| | | | | | | | | | | LGIP BALANCE | 875,158.51 | |
| | | | | | | | | | | FNB book BALANCE | 1,577,545.67 | 2,452,704.18 |

State Aids

\$0.00 State Lunch, Breakfast and WI Morning Milk
 \$0.00 Spec Education Aid
 \$1,627,765.00 Equalization Aid
 \$312,299.05 Misc Aid (Title, Categorical, etc)
\$1,940,064.05 Direct to LGIP

\$0.00 FNCB Receipts
 \$0.00 LGIP Receipts
\$0.00 Tax Total

SUBTOTAL of CASH AVAILABLE \$2,452,704.18

SpecEd Life Skills Acct \$216.48
 FNB Short Term Borrowing \$501,107.36
 Debt Service \$1,002,887.52

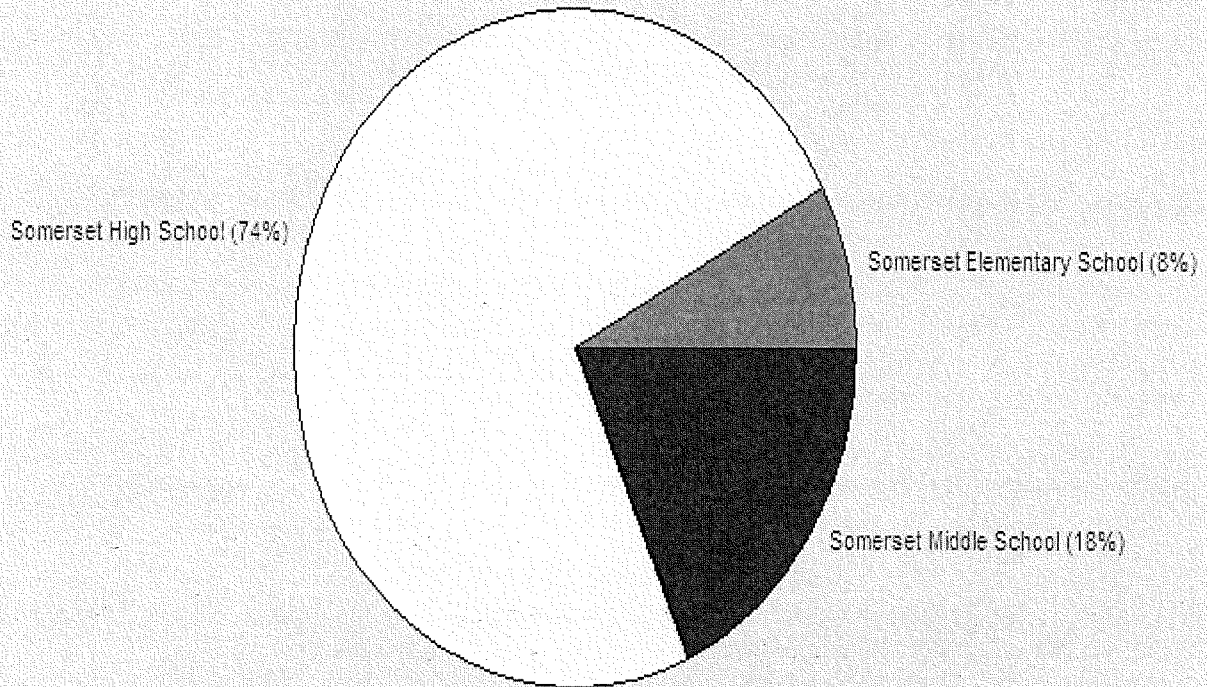
NET \$3,956,915.54

INCIDENT TOTALS SEPTEMBER 2014

Number of Incidents: 39

Incidents by School

Incident Date between 09/02/2014 and 09/30/2014

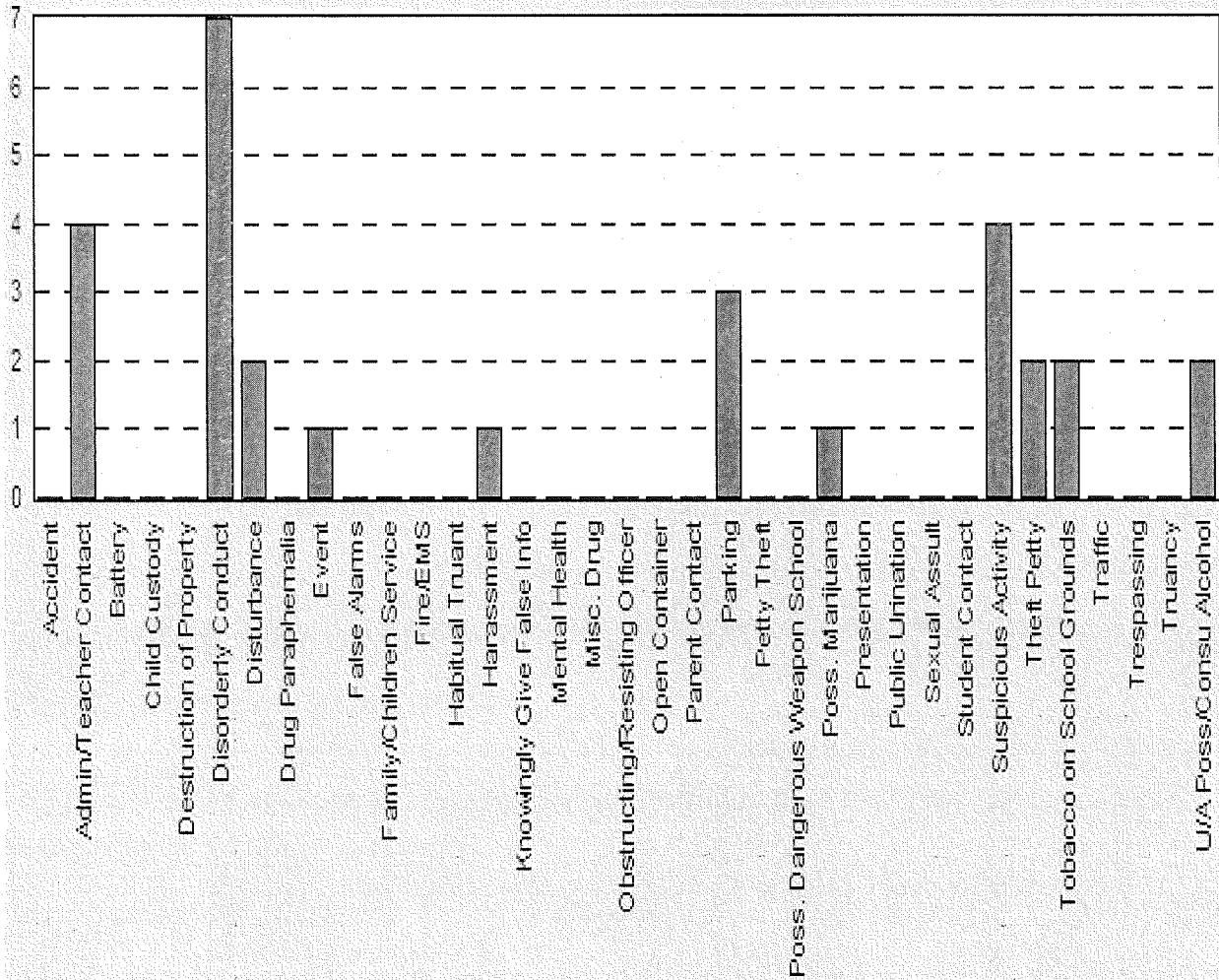


Incidents by Incident Type

Number of Incidents: 29

Incident Date between 09/02/2014 and 09/30/2014

School = Somerset High School

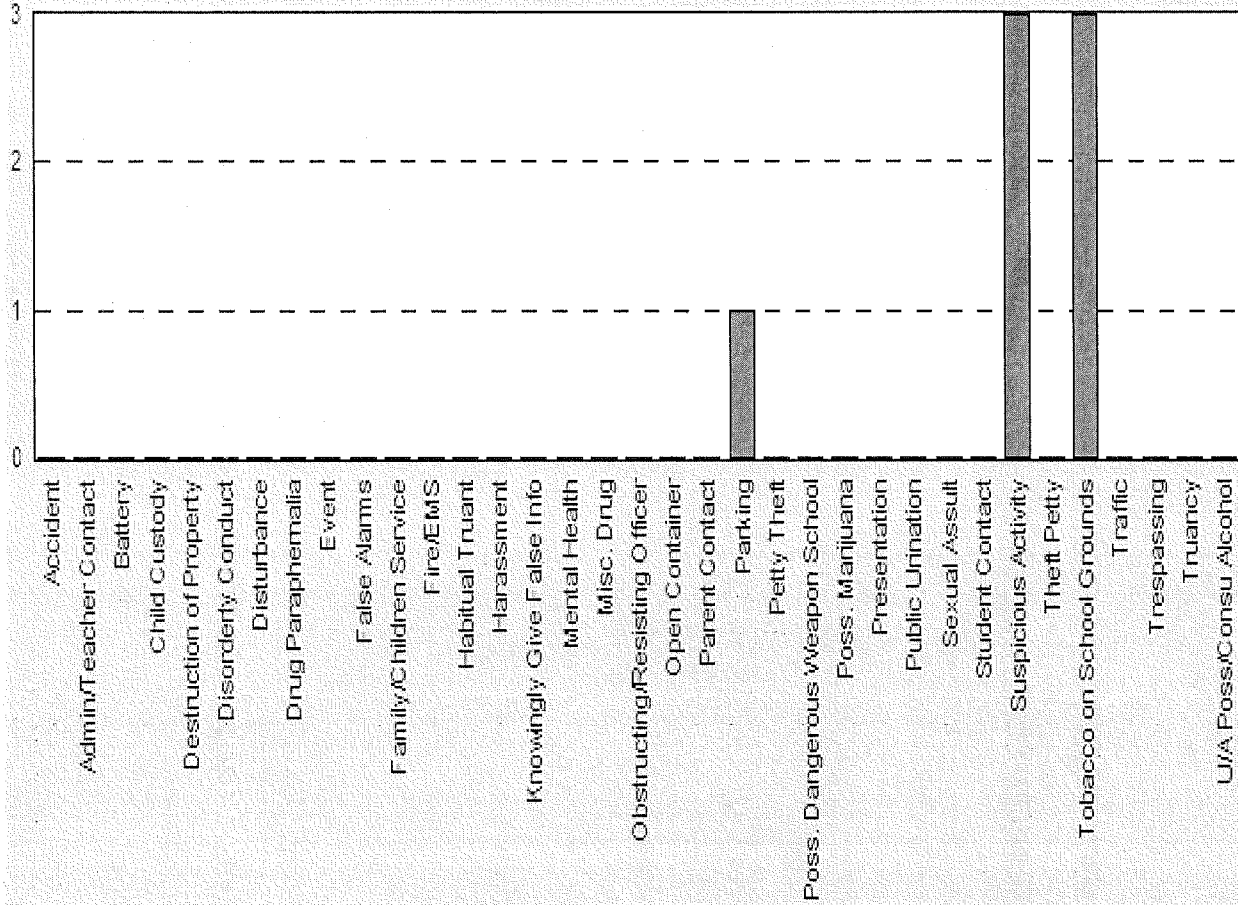


Incidents by Incident Type

Number of Incidents: 7

Incident Date between 09/02/2014 and 09/30/2014

School = Somerset Middle School

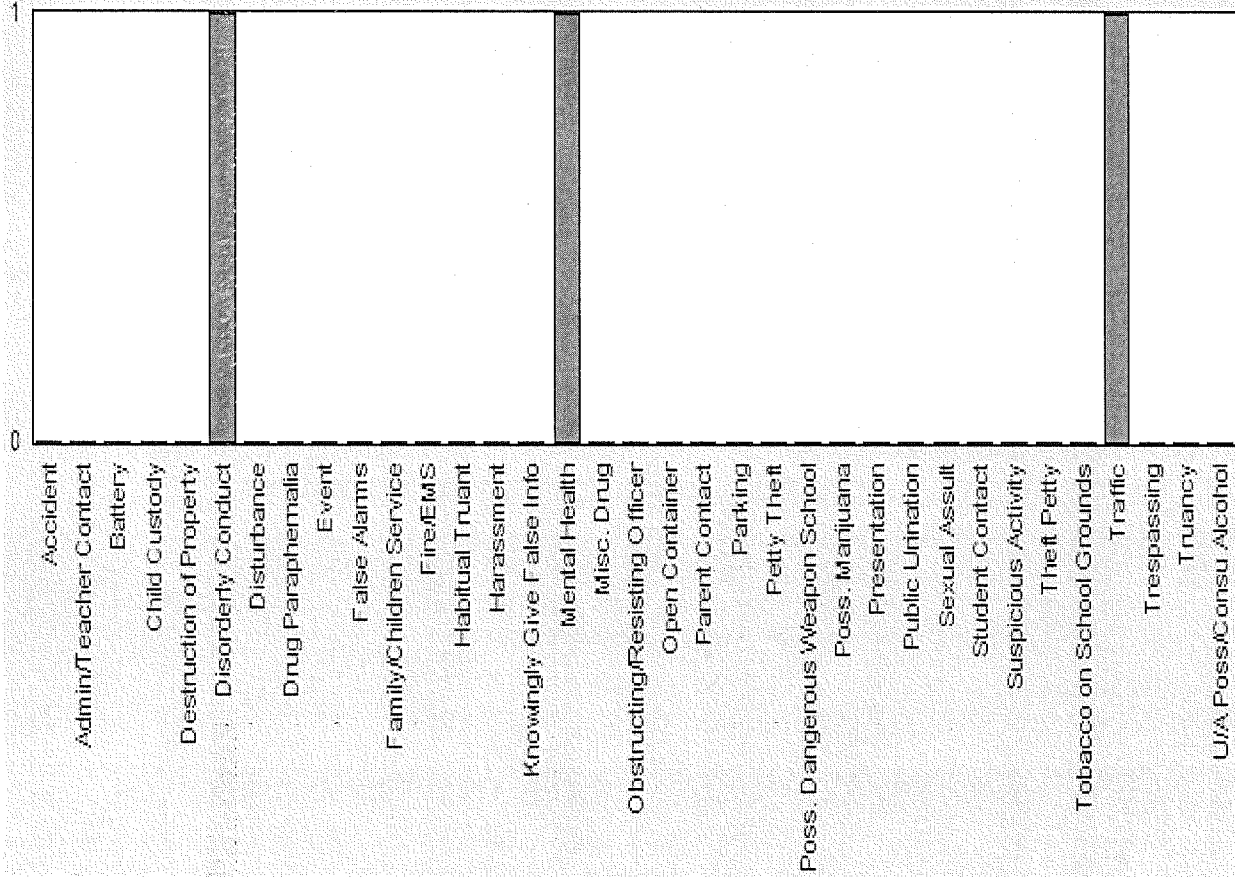


Incidents by Incident Type

Number of Incidents: 3

Incident Date between 09/02/2014 and 09/30/2014

School = Somerset Elementary School



**DRAFT
SCHOOL DISTRICT OF SOMERSET
BOARD OF EDUCATION
BUSINESS SERVICES COMMITTEE MEETING*
DISTRICT OFFICE
MONDAY, OCTOBER 6, 2014
7:45 P.M.**

MINUTES

Marie Colbeth called the meeting to order at 7:55 p.m.

Roll Call was taken. Present were committee members Marie Colbeth, Bob Gunther and Brian Moulton. Also present were Tom Walters, Kelly Ott, Tammie Wishard, Chris Kamrath, Lorri Baillargeon, Kathy Brakke, Jenna Evenson, Cory Lindenberg and Superintendent Randy Rosburg.

Resolution for Cash Flow Borrowing: The district borrowed \$2,000,000 for cash flow during the 2013-14 school year. This cash flow borrowing was combined with a \$500,000 Line of Credit from First National Community Bank to help meet the cash flow needs of the school district. The district will again request bids for the main cash flow borrowing at the end of this month, and the current borrowing will be paid off by the 24th of this month. A resolution will need to be passed to complete this year's cash flow borrow, and there will be a brief BSC meeting prior to the regular board meeting on October 27 so that the winning bid can be shared with the committee. The committee may recommend approval of the Resolution for Cash Flow Borrowing be bought forward to the full board in October.

2014-2015 Budget: The 2014-15 budget from the annual meeting had a projected deficit of \$79,144. As a result of an approved Transfer of Service (TOS) and a decrease of student FTE in the Third Friday count in September, the district receives exemptions on the revenue limit for declining enrollment and TOS which increased the overall revenue limit by \$72,228. This increase in revenue limit is somewhat tempered by adjustments that have been made to the district open enrollment IN/OUT projections, amended by the 3rd Friday count numbers. OE out numbers are somewhat higher than projected, and OE in numbers are slightly lower. The net result for the budget is that the projected deficit from the annual meeting has been reduced to a current estimate of \$35,447.

The current budget utilizes the full revenue limit authority permitted to the school district. The 2014-15 levy is projected to be slightly higher than last year in overall dollars, and will be finalized once DPI recalculates the distribution of general aid dollars based on statewide annual report data for all school districts. All else equal, we can expect to receive a somewhat higher state aid amount than was previously estimated by DPI based on statewide school budgeted expenditures for last year, as the district expended more than was originally budgeted last year. The mill rate will also be lower this year than last year, as district property values have increased by an estimated 6%. At the close of the October 27th Business Services Committee meeting the committee may recommend approval of the 2014-2015 Budget and approval of the 2014-2015 Levy be brought forward to the full board for approval in October.

Topics for Future Agendas:

Gunther moved, with second by Moulton, to adjourn at 8:03 p.m. Motion carried.

*A quorum of the Board of Education may be in attendance.

“Dollars and Sense”

To: **Somerset Board of Education**
From: Dave Gerberding, Director of Business & Operations
Date: For 10/27/14 BOE Meeting
Re: 2014-15 Cash Flow Borrowing; 2014-15 Budget

SITUATION:

2014-15 Cash Flow Borrowing:

The district borrowed \$2,000,000 for cash flow during the 2013-14 school year. This cash flow borrowing was combined with a \$500,000 Line of Credit from First National Community Bank to help meet the cash flow needs of the school district. The district will again request bids for the main cash flow borrowing at the end of this month, and the current borrowing will be paid off by the 24th of this month. A resolution will need to be passed to complete this year's cash flow borrow, and there will be a brief BSC meeting prior to the regular board meeting on the 27th so that the winning bid can be shared with the committee.

2014-15 Budget:

The 2014-15 budget from the annual meeting had a projected deficit of \$79,144. As a result of an approved Transfer of Service (TOS) and a decrease of student FTE in the Third Friday count in September, the district receives exemptions on the revenue limit for declining enrollment and TOS which increased the overall revenue limit by \$72,228. This increase in revenue limit is somewhat tempered by adjustments that have been made to the district open enrollment IN/OUT projections, amended by the 3rd Friday count numbers. OE out numbers are somewhat higher than projected, and OE in numbers are slightly lower. The net result for the budget is that the projected deficit from the annual meeting has been reduced to a current estimate of \$35,447.

The current budget utilizes the full revenue limit authority permitted to the school district. The 2014-15 levy is projected to be slightly higher than last year in overall dollars, and will be finalized once DPI recalculates the distribution of general aid dollars based on statewide annual report data for all school districts. All else equal, we can expect to receive a somewhat higher state aid amount than was previously estimated by DPI based on statewide school budgeted expenditures for last year, as the district expended more than was originally budgeted last year. The mill rate will also be lower this year than last year, as district property values have increased by an estimated 6%.

The BOE will adopt an original Fund 10 budget, and will set the Fund 10 levy at the October 27th regular board meeting. All final revenue limit calculations and budget totals will be presented at the BSC meeting on the same date.

RECOMMENDATION:

2014-15 Cash Flow Borrowing:

Informational, pending Cash Flow Borrowing resolution to be discussed at 10/27 BSC meeting.

2014-15 Budget:

Informational, pending Fund 10 Original Budget and Fund 10 levy certification recommendations to be discussed at 10/27 BSC meeting.

DRAFT

Enc 13

SCHOOL DISTRICT OF SOMERSET

BOARD OF EDUCATION

TEACHING & LEARNING COMMITTEE MEETING*

MONDAY, OCTOBER 6, 2014

6:00 p.m.

MINUTES

Kelly Ott called the meeting to order at 6:00p.m.

Roll Call was taken. Present were committee members Kelly Ott, Marie Colbeth and Tammie Wishard. Also present were Mike Connor, Brian Moulton, Bob Gunther, Chris Moore Trish Sheridan, Shannon Donnelly, Jeanne Germain, Kathy Brakke, Cory Lindenberg, Jenna Evenson, Cory Lindenberg and Superintendent Randy Rosburg.

High School Career Readiness Courses: Chris Moore, High School Principal, along with Jeanne Germain, High School Instructor, proposed the addition of a Work-Based Learning Program to the high school course offerings. The program would be made up of three courses that students could elect to take to become more knowledgeable about possible career interests. The course are: Supervised Work Experience, Supervised Job Shadowing and Supervised Service Learning. These courses will support the 2011-2016 Somerset School District Strategic Plan. Committee recommends High School Career Readiness Courses be brought forward to the full board in October for approval.

Topics for Future Agendas:

Motion by Wishard, with second by Colbeth, to adjourn at 6:11 p.m. Motion carried.

*A quorum of the Board of Education may be in attendance.

Christopher Moore

Memo

To: Randy Rosburg
From: Chris Moore
Date: 29 September 2014
Re: Course Proposal to Meet the Strategic Plan

Jeanne Germain and I would like to propose the addition of a Work-Based Learning Program to the high school course offerings. This program would be made up of three courses that students could elect to take to become more knowledgeable about possible careers of interest. These courses are:

Supervised Work Experience

Supervised Job Shadowing

Supervised Service Learning

Please see the attached sheet for the course descriptions. In each of these courses, the students will go through some classroom experience to be exposed to writing a resume, interviewing skills, other work related skills.

These courses will also support the 2011-2016 Somerset School District Strategic Plan. The specific areas that will be addressed are Strategy 1: Life and Career Skills (action plan A and B).

Work-Based Learning Programs (REVISED SEPTEMBER 2014)

Somerset High School offers three work-based learning options for students to explore career opportunities with local employers. Each program provides a unique combination of in-class and on-the-worksite experiences, including on-the-job observations and evaluations done by the district Work-Based Learning Coordinator. Students should apply for the program that best fits their post-secondary plans. The guidelines set forth by the Wisconsin Department of Public Instruction, in their Wisconsin Youth Leadership Certificate program, will be followed. **These programs are only available to senior students in good academic standing (2.5 GPA and on-track for graduation), with no current attendance and/or discipline issues.**

****Transportation for these programs is not provided by the school district. Students who plan to drive themselves to/from the worksite must submit a completed Waiver of Liability form and provide copies of both a current driver's license and proof of automobile insurance prior to the start of the term in which they are enrolled in any work-based program.**

Code H791 Supervised Work Experience ½ Credit 1 Semester

The Supervised Work Experience (SWE) program is designed to complement and supplement courses in the Career and Technical Education areas. Students enrolled in the SWE program work at school-approved jobs related to their career objectives. SWE enrolled students may earn one-half (1/2) credit per semester and may be released for 1 period (6th hour).

To be accepted into the SWE program, students must have an appropriate job secured prior to the start of the semester. (Students who fail to secure an approved job one day prior to the course drop deadline will be dropped from this course and scheduled into another course.) The worksite must be approved by the program supervisor (Wisconsin Department of Workforce Development guidelines must be met in order for a job to be approved.) To complete the course successfully and earn credit, students must complete the required documentation of their work experience during the course and work at least 90 hours per semester.

Students accepted into the program will meet regularly with the Work-based Learning Coordinator for routine discussions, check-ins, course documentation and reflections based on the Wisconsin Youth Leadership Certificate program.

Code H792 Supervised Job Shadowing ½ Credit 1 Semester

Students enrolled in this course may be released from school for up to 3 hours per week to spend time with a school-approved Career Mentor from a field related to their career pathway and/or the course(s) in which they are enrolled. Students enrolled in this program spend their time observing the day-to-day work of their mentors at their workplace. Class time and assignments missed while students are shadowing their mentors must be made up on their own time.

To enroll for this program, students must meet with the school Work-based Learning Coordinator at least two weeks prior to the start of the term. The coordinator will assist the student in securing an approved Career Mentor within the first two weeks of the term.

To complete the course successfully and earn credit, students must complete the required documentation of their experience during the course and shadow their Career Mentor at least 50 hours per semester. For more information about the program, see the Wisconsin Department of Public Instruction Job Shadowing Guidelines at: http://cte.dpi.wi.gov/cte_jobshadowing.

Students accepted into the program will meet regularly with the Work-based Learning Coordinator for routine discussions, check-ins, course documentation and reflections based on the Wisconsin Department of Public Instruction Job Shadowing Guidelines.

Code H793 Supervised Service Learning ½ Credit* 1 Semester
***Does not count toward community service req.**

Students interested in making a significant impact in the community may be released for up to 3 hours per week to volunteer at local non-profit organizations and/or to complete a major service learning project aimed at benefitting the Somerset community. Class time and assignments missed while students are volunteering must be made up on their own time.

To enroll for this program, students must meet with the school Work-based Learning Coordinator at least two weeks prior to the start of the term. The coordinator will assist the student in securing an approved volunteer activity and/or service learning project within the first two weeks of the term.

To complete the course successfully and earn credit, students must complete the required documentation of their experience during the course and volunteer for at least 50 hours per semester. For more information about the program, see the district Work-based Learning Coordinator.

Students accepted into the program will meet regularly with the Work-based Learning Coordinator for routine discussions, check-ins, course documentation and reflections. This course will follow the guidelines set forth in the Wisconsin Future Problem Solvers Community Problem Solving program.